

December 6, 2018



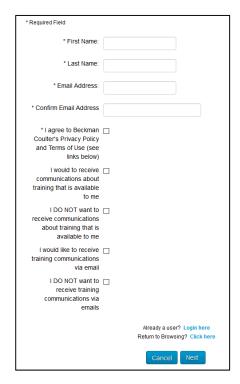
1. If you are a new user, please click on following link:

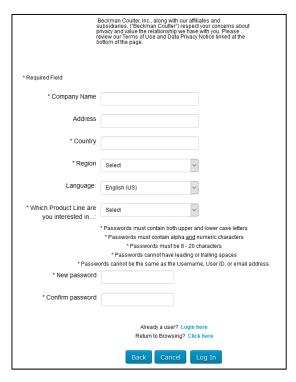
https://Beckmancoulter.csod.com/selfreg/register.aspx?c=lscustemeai

This will guide you directly to the registration form you will need to fill-in. This step is mandatory to access our Learning Center. This will create a new account.

It is highly recommended to mention region and country. This will make sure all necessary local information are displayed to you.

If you are a Beckman-Coulter distributor, please contact our training admin assistant at: emeai-LS-support@beckman.com





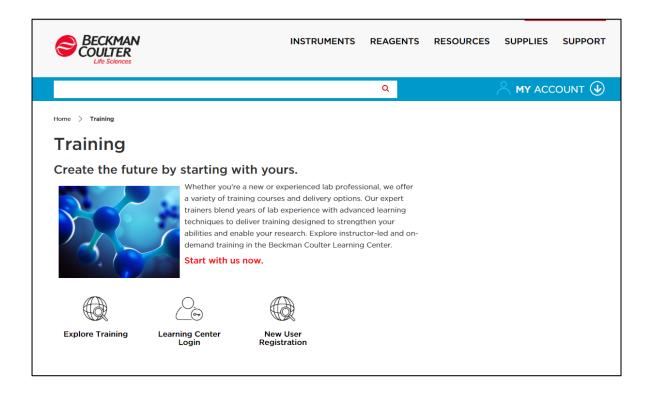
When done, click on "Login"



2. If you are already registered (and have got an account in the Learning Center), please click on the following link:

https://www.Beckman.com/training

This page is displayed:



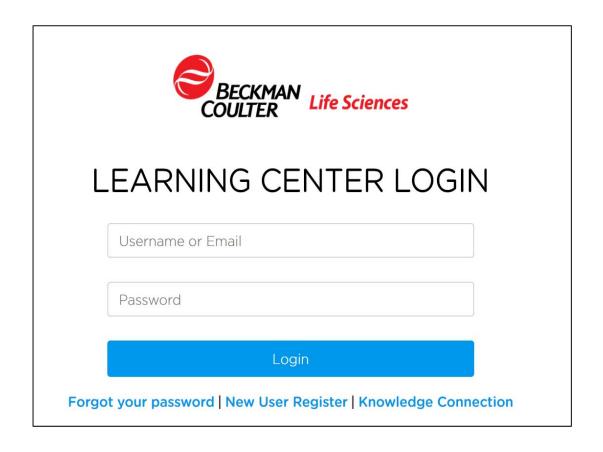
If you are a Beckman-Coulter distributor, please contact our training admin assistant at: emeai-to-support@beckman.com



Please select "Learning Center Login"

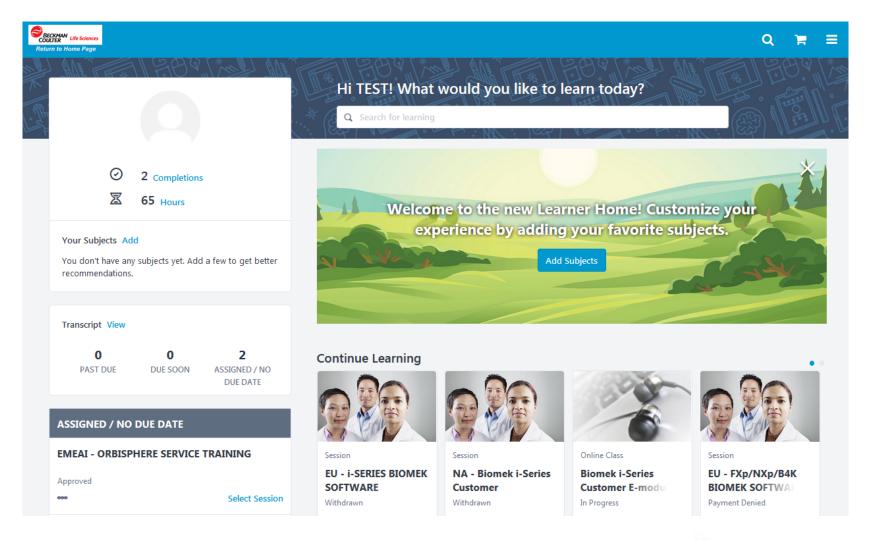


Your login is your email address



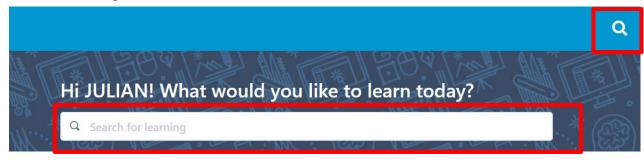


Here is the main page after logging in.



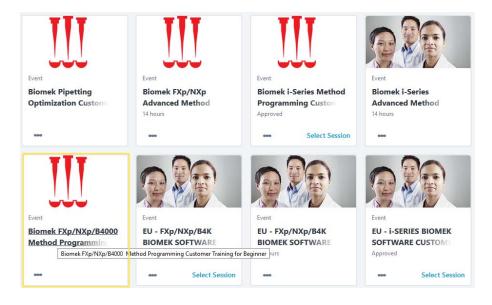


There are 2 ways you can search for training.



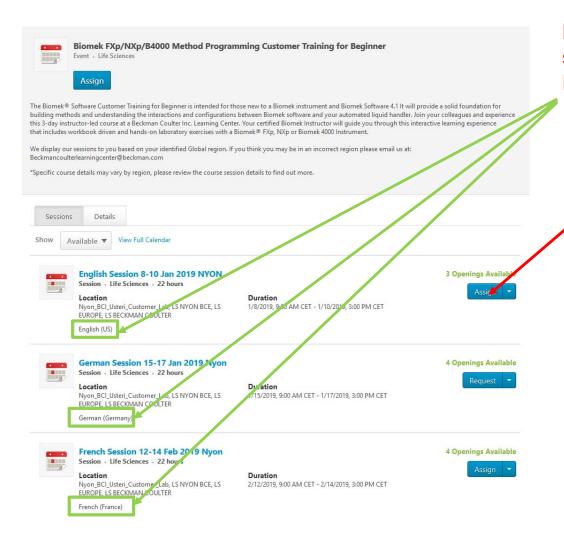
In the search areas, you can browse for a specific training according to keyword, name of the instrument or name of the training.

If you enter "Biomek Customer Training", you will see a list of all trainings referenced by these three words:



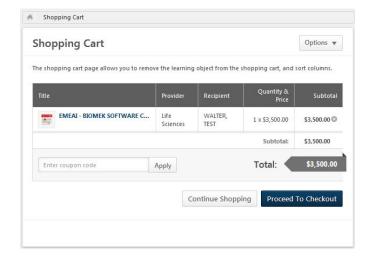


After selecting the training you want to attend, a list of sessions is displayed:



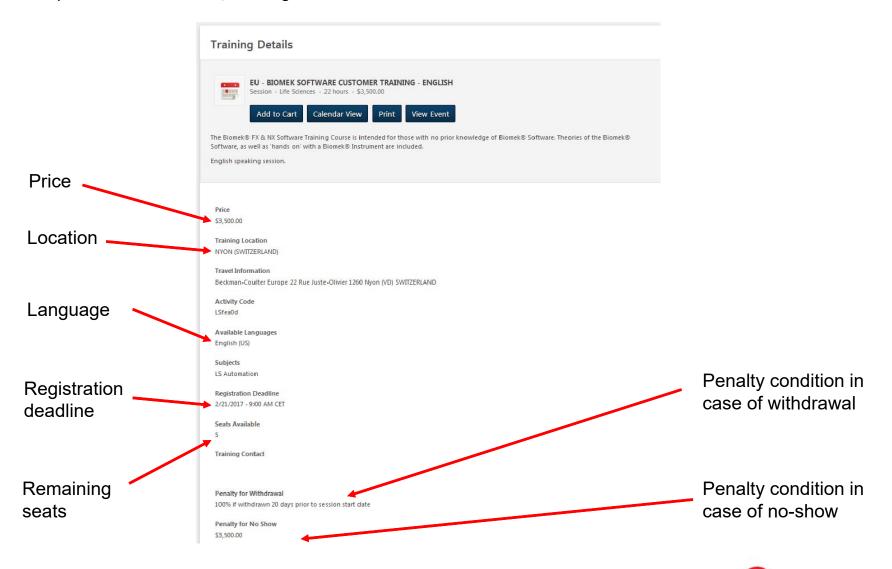
Pay attention to the language of the session. It can be in German, French or English.

If you click on «Add to Cart», you will be able to register:





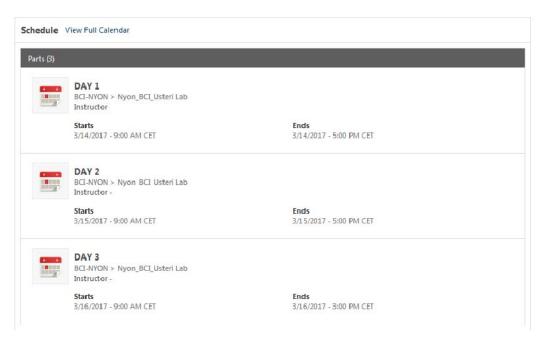
If you click "Session details", following information are shown:





Delivering INNOVATIVE and trusted scientific solutions across the globe

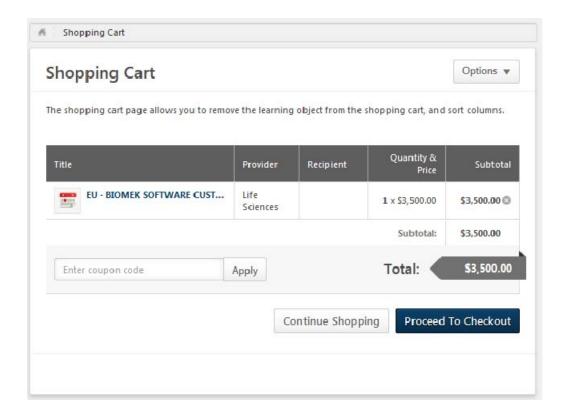
Further information give details on dates and timetable



- Most of the time, training starts at 9AM the first day and finishes at around 3PM the last day.
- 15 minutes break in the morning, 1 hour lunch and 15 min break in the afternoon

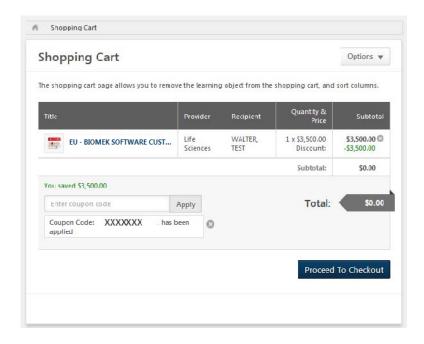


On the Purchase window, you will have 2 options:

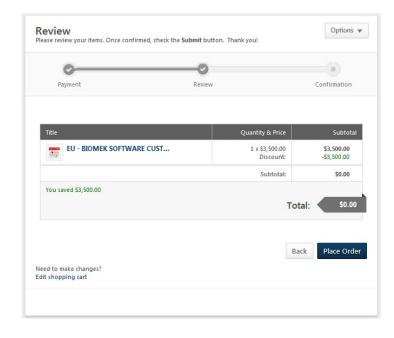


- 1) Entering a Coupon code provided by Beckman-Coulter Sales Representative
- 2) Click on «Proceed To Checkout»

Entering the Coupon code and clicking on "Apply" gives you the amount you will pay. Click on "Proceed to Checkout".



If Total is 0\$, you just have to place the order:



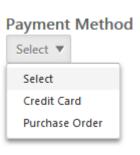
The training session had been purchased and a notification is sent to you.

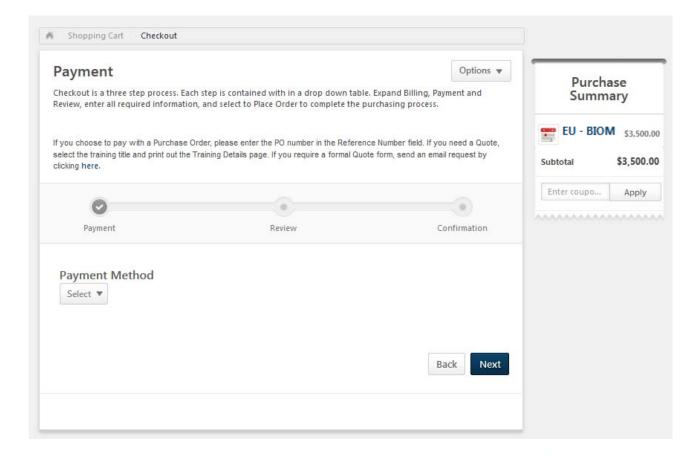


If total amout is not null, when choosing "Proceed to Checkout" the following window is displayed.

You will have choice:

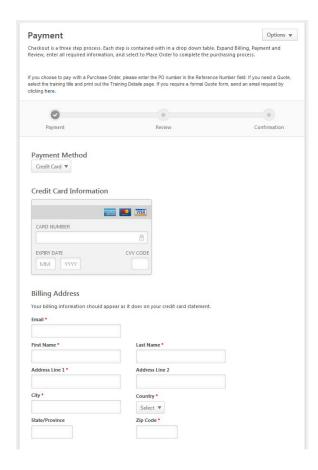
- to pay with "Credit Card"
- to request Beckman-Coulter to send you a bill through a "Purchase Order"

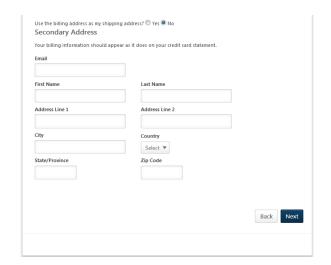






«Credit card» method:



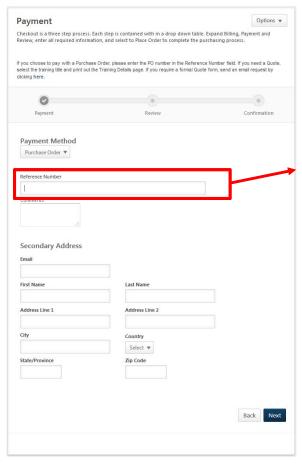


Enter all mandatory information followed by a red star and Click on «Next» to validate your registration.



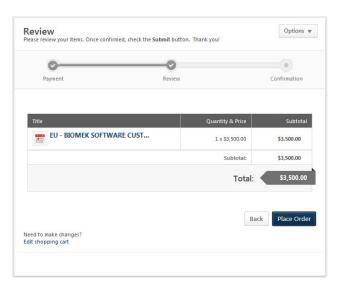
«Purchase Order» method:

Enter all needed information and click on «Next» to validate your request.



This optional information refers to your internal Purchase Order number.

Validate and click on «Place Order».



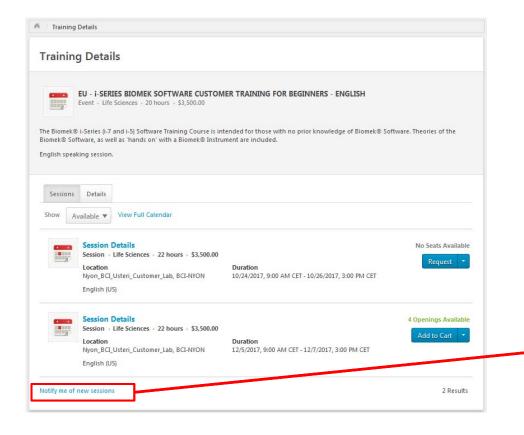
You will then receive a notification asking you to provide your purchase order document.

You will also receive a quote in your local currency.

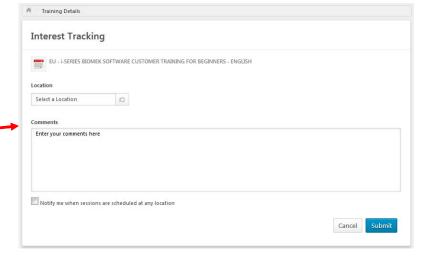
When this PO is received and verified by Beckman-Coulter, your registration is finally confirmed.



If no seat is available, you can ask the system to send you notification when new sessions are planned

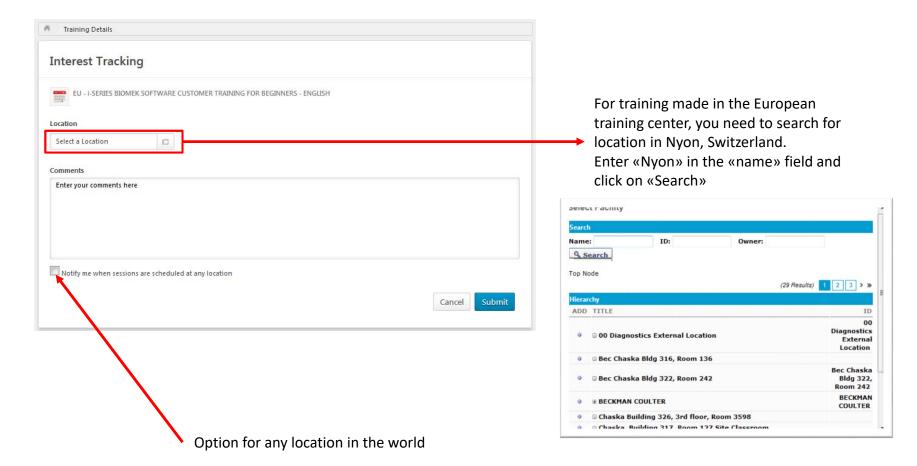


When clicking on this link, this window pops up.



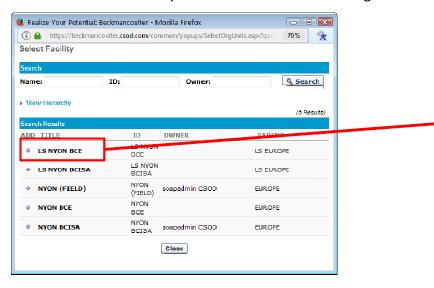


You need then to select the location where you want to attend the training.

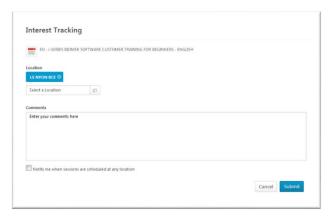




1. Select the location where you want to attend the training



3. Validate by clicking on «Submit»



2. Click on the «+» in front of «LS NYON BCE» and close the window by selecting «Done».

